

BAHCESEHIR UNIVERSITY

SCIENTIFIC RESEARCH AND PUBLICATION ETHICS COMMITTEE

**FORM FOR PRE-EVALUATION OF THE APPLICATION**

|  |  |  |
| --- | --- | --- |
| **Check list** | **YES** | **NO** |
| **Complete** | **Incomplete** |
| 1. Is the application form filled in completely?
 |  |  |  |
| 1. Is the purpose and justification of the research clearly stated?
 |  |  |  |
| 1. Is the research method written in detail and comprehensively?
 |  |  |  |
|  • Is the type of research (descriptive, experimental, etc.) specified? |  |  |  |
| * Has the universe and the sample of the research designated ?
 |  |  |  |
| * Has the inclusion criteria stated explicitly?
 |  |  |  |
| * Are data collection forms (survey, etc.) attached?
 |  |  |  |
| * If the scale(s) are used to collect data, have the developers of the scale(s) been informed and has the the permission of the developers granting use attached to the research manuscript?
 |  |  |  |
| * If the research is to be conducted in an institution, has the pertinent permission(s) been obtained and has the letter of permission attached?
 |  |  |  |
| 1. Is the status of receiving funding for research specified ?
 |  |  |  |
| 1. Has information and consent form for the volunteering participants been prepared?
 |  |  |  |
| 1. Do the information and the consent form for the volunteering participants contain full information as stipulated below?
 |  |  |  |
| * Title of the research
 |  |  |  |
| * Type of research
 |  |  |  |
| * Purpose of the research
 |  |  |  |
| * What and how are going to be implemented in the research
 |  |  |  |
| * Any undesirable effects and risks, if any
 |  |  |  |
| * Contribution of the research to science (optional)
 |  |  |  |
| * Length of time for the research
 |  |  |  |
| * Approximate number of participants (if multi-centered, the number of institutions and the number of total participants)
 |  |  |  |
| * Informing the volunteering individual that he/she may refuse to participate, and/or he/she has the right to leave at any time
 |  |  |  |
| * Notifying the volunteer that he/she can withdraw from the research at any time provided that the researcher is informed first or he/she can be removed from the research if deemed so necessary by the researcher
 |  |  |  |
| * Informing the volunteer that he/she will not be under any financial burden regarding the research and that he/she is not going to be compensated in any way
 |  |  |  |
| * Assuring the volunteering participant that his/her the identity will be kept confidential
 |  |  |  |
| * Approval statement of the volunteer/legal representative, signature
 |  |  |  |
| * In cases where communications will be recorded on video or audio, there should be a separate check-box indicating approval under the statement covering this issue
 |  |  |  |
| * Date
 |  |  |  |